

**Town of Lynnville  
Park Board  
December 20, 2022 Agenda**

**CALL TO ORDER**

**MOMENT OF SILENCE – PLEDGE OF ALLEGEANCE**

**ROLL CALL**

**APPROVAL OF MINUTES: October 18, 2022; November 7, 2022**

**APPROVAL OF CURRENT BILLS: December 6, 2022 – December 20, 2022**

**FUND REPORT – November 2022:**

Revenue	\$8,335.89
Expenditures	\$34,446.03
<b>Current Balance</b>	<b>\$168,605.74</b>

Project	Vendor	Description	Invoice	Amount
Spurgeon WWTP Project	Commonwealth Engineers	Project Engineer	54373	\$3,174.38
		<b>Spurgeon WWTP project Total</b>		<b>\$3,174.38</b>

**NEW BUSINESS:**

- Thank you letters from:
  1. First Responders Tactical and Training Expo
  2. Warrick Literacy and Educational Connections
- Audit Verification for balance owed on LNB Community Bank loan
- Annual Agreement for Fire Protection Territory
- Ordinance #2023-1 Salary
- Bike Park Project
- Update on Tecumseh Trail lighting
- Invasive species – Silvergrass – to be removed
- Community Center Approval Parking Lot Repairs and Pavement – ARPA Grant

**The project was advertised but these were the only 2 submissions**

Vendor	Size	Description	Amount
Metzger Construction	29,140sq ft total	Excavate; rebase; clean; repave; stripe areas #1; #2; #3 Regrade ditch to improve drainage area #3A Reconstruct rip-rap water discharge area #4	\$82,540.00
David Enterprises	29,140sq ft total	Excavate; rebase; clean; repave; stripe areas #1; #2; #3 Excavate, compact rock water discharge area #1A	114,750.00
Affordable Asphalt Paving	29,140sq ft total	Did not show up for est appointment or call/contact us back	\$0.00

**-Brad Dillman, Park Superintendent**

- Sales Report
- Itemized List of Sales
- “To-Do” Lists
- Monthly Work Report

**Brian Cook, Town Manager**  
**Ryan Spall/Michael May, Fire Department**  
**Preston Byers, Town Marshal**  
**J. William Bruner, Attorney**

**Complaints/Violations Updates since 8/16/2022 Meeting**

1. 433 W. Hwy 68-Lot #75 – Title request sent to BMV 10/8/2022
2. 201-203 Rabbit Ln-Lot #50-51 – 11/22/2022 Mediator meeting scheduled
3. 108 Violet Ln-Lot #38 - stated will call Treasurer to get taxes switched to Town of Lynnville or let it go to tax sale
4. 315 Cherry St – 90+ days delinquent on invoice to Town of Lynnville
5. 201 Old Dam Rd-Lot #42 – Annual Lease Renewal not signed and issue with Park Superintendent – Letter sent 11/29/2022 to Stan Myers requesting him to attend 12/20/2022 meeting to resolve these issues

**Lauri Stockus, Clerk-Treasurer**

**Don McVey, Park Advisor**

**Brett Kruse, Park Advisor**

**Stacy Tevault, Town Council Member/Park Authority**

**Doris Horn, Town Council Member/ Park Authority**

**Rachel Titzer, Town Council President/ Park Authority**

**TIME OF ADJOURNMENT**

**NEXT MEETING: January 3, 2023, 6:00pm @ Town Hall**

**ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL**

**Lynnville Park Board**  
**December 20, 2022 Meeting Roll Call**

Brian Cook, Town Manager	Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/>
Brad Dillman, Park Superintendent	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Ryan Spall, Fire Department	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Michael May, Fire Department	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Preston Byers, Town Marshal	Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/>
J. William Bruner, Attorney	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Lauri Stockus, Clerk-Treasurer	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Brett Kruse, Park Advisor	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Donald McVey, Park Advisor	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Doris Horn, Town Council Member/Park Authority	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Rachel Titzer, Town Council President/Park Authority	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Stacy Tevault, Town Council Member/Park Authority	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>

Time Meeting Called to Order

6:03pm

Time Meeting Adjournment

6:55pm

December 20, 2022

- 1 Tony KISSEL
- 2 Michael MUMF
- 3 Janita Grossman
- 4 BRAD DILLMAN
- 5 DAVID GOLDENBERG
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**Town of Lynnville**

**Park Board**

**December 20, 2022**

**Present:** Stacy Tevault, Rachel Titzer, Doris Horn, Lauri Stockus, J. William Bruner, Brett Kruse, Don McVey, Brad Dillman, Ryan Spall, Michael May, Preston Byers, Brian Cook

**Absent:** Preston Byers, Brian Cook

**Call Meeting to Order at 6:03pm**

**Moment of Silence**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes:** Stacy makes a motion to approve the October 18, 2022, and November 7, 2022, minutes as presented. Doris seconds the motion. Stacy in favor. Doris in favor. Rachel in favor. Motion carries.

**Approve Current Bills:** Stacy makes a motion to approve the current bills of December 6, 2022 – December 20, 2022, as presented. Doris seconds the motion. Stacy in favor. Doris in favor. Rachel in favor. Motion carries

**Monthly Fund Activity: November 2022:**

Revenue \$8,335.89

Expenditures \$34,446.03

Month End Balance \$168,605.74

Project	Vendor	Description	Invoice	Amount
Spurgeon WWTP Project	Commonwealth Engineers	Project Engineer	54373	\$3,174.38
		<b>Spurgeon WWTP Project Total</b>		<b>\$3,174.38</b>

Doris makes a motion to approve payment for invoice number 54373 in the amount of \$3,174.38. Stacy seconds the motion. Stacy in favor. Doris in favor. Motion carries.

**New Business:**

Thank You Letters from:

**First Responders Tactical and Training Expo**

*Thank you for sponsoring the first annual First Responders Tactical and Training Expo that was held at the Warrick County FOP on Monday, Nov 14, 2022.*

*This event brought tactical and training products to our local agencies which allowed them to have contact with vendors who specialize in public safety. Local first responders from the tri-state area were present and had the opportunity to test equipment available from all over the US.*

*Your sponsorship helped pay for the food, ammo, and equipment to be tested by our local agencies. This event was a first for Warrick County and we were excited to partner with you.*

*Sincerely, Chief Daryl Saltzman, Boonville Police Department*

**Warrick Literacy and Education Connections**

*We want to thank Lynnville Park for the generous contribution in support of Dolly Parton’s Imagination Library in Warrick County. This donation makes it possible for three children to receive a free book delivered to their mailbox for the whole year!*

*We know the children receiving these books will love the adventure of reading and develop literacy skills that lead to academic success for years to come.*

*This is your official receipt for your gift to Warrick Literacy and Educational Connection. (Amount donated \$100.00)*

*We appreciate your partnership and commitment to education.*

*Sincerely, Darlene Short, Warrick Literacy and Educational Connections, Director*

Audit Verification for Balance Owed on LNB Community Bank Loan

Stacy explains this is sent to random customers to verify information matches what LNB has in their system. If all information and balances match up nothing needs to be done on the customer’s end. It is a verification for bank purposes. Lauri was asked if she sent verification back to bank. Lauri states she will send it back once the Council Members check it over and sign saying they agree with the statement she will send it send back.

Annual Agreement for Fire Protection Territory

*THIS AGREEMENT term shall be the 1<sup>st</sup> day of January 2023, through the 31<sup>st</sup> day of December 2023, by Lynnville Town Council and Hart Township, Warrick County, Indiana (“Hart Township”), by Hart Township Trustee and Hart Township Board. Stacy makes a motion to approve the Annual Agreement for the Fire Protection Territory. Doris seconds the motion. Stacy in favor. Doris in favor. Rachel in favor. Motion carries.*

Ordinance #2023-1 Salary

*An Ordinance Establishing Salaried for Certain Town Officials and Employees of the Town of Lynnville, Indiana for the Year 2023. Doris asks question about pay. Rachel confirms the Town Council agreed not to issue any raises this year. Doris makes a motion to pass ordinance #2023-1 Salary. Stacy seconds the motion. Stacy in favor. Doris in favor. Rachel in favor. Motion carries.*

Bike Park Project

*Good afternoon. Trail Heads is planning to apply for a grant from the playREADI program in the amount of approximately \$148,140.00 for Lynnville Park. This is an addition to the \$33,000.00 we have already secured from the commissioners and is planned for Lynnville Park. To complete the bike park portion of the project, we would need an additional \$9,800.00 for signage and remaining features. “If” we are awarded the READIgrant, would the Town be willing to cover the remaining \$9,800.00? This commitment would substantially help our chances of getting the grant and will only be needed if we get the grant. Thanks for considering!*

*Brad Scales, Executive Director, Trail Heads – Southwest Indiana*

Doris confirms with Lauri there is money in the park fund to do this with an Additional Appropriation. Doris states anything to enhance Lynnville Park should be done. Stacy makes a motion to donate \$9,800 to Trail Heads- Southwest Indiana. Doris seconds the motion. Stacy in favor. Doris in favor. Rachel in favor. Motion carries.

Stacy stated she will contact Brad Scales to let him know the request has been approved.

Update on Tecumseh Trail lighting

Stacy states, at this time, the project is a "no go". Rachel states the project will be put on hold right now but is still a project in progress at this time.

Invasive species – Silvergrass – to be removed

Lauri explains, per Warrick County Soil & Water Conservation, there was an invasive species of Ornamental grass called Chinese Silvergrass identified in Lynnville Park last year. It was supposed to be pulled out and destroyed last year but instead was just cut down. It is growing tall around the bank of lake at 401 Trailhead. Lauri also explains the seriousness/hazardous Silvergrass over competing native species and changing the composition of the soil, habitat which is why it needs to be removed and destroyed. Doris stated she read this recently and agrees this should be taken care of as soon as possible. The council agrees to have the employees take care of having this removed and destroyed as soon as possible.

Community Center Approval Parking Lot Repairs and Pavement – ARPA Grant

**\*\*The project was advertised but these were the only 2 submissions**

Vendor	Size	Description	Amount
Metzger Construction	29,140sq ft total	Excavate; rebase; clean; repave; stripe areas #1; #2; #3 Regrade ditch to improve drainage area #3A Reconstruct rip-rap water discharge area #4	\$82,540.00
David Enterprises	29,140sq ft total	Excavate; rebase; clean; repave; stripe areas #1; #2; #3 Excavate, compact rock water discharge area #1A	114,750.00
Affordable Asphalt Paving	29,140sq ft total	Did not show up for estimate appointment or call/contact us back	\$0.00

Stacy makes a motion to approve Metzger Construction to move forward with their bid and to pay the proposed amount of \$82,540.00. Doris seconds the motion. Stacy in favor. Doris in favor. Rachel in favor. Motion carries.

Doris stated she will contact Tim Metzger to let him know the estimate has been approved

**Brad Dillman, Lynnville Superintendent:**

Sales Report

Itemized List of Sales

"To-Do" List

Monthly Work List

Park office will be closing for the season after Christmas. Brad will manage the office and take reservations and calls until it is determined business has picked up enough to have employees come back.

The shower house has been locked up for the winter.

Brad has been in touch with DNR and Wilcox Earthworks about the leak in the lake cause from an overflow pipe. Wilcox is getting estimates and materials to get it fixed.

Shower house has been cleaned and locked up for the season.

Brad gets approval to buy 2 new chains for the chainsaw.

The park employees have tossed around the idea of a Christmas in July event at the park. All members of the Park Board agree this sounds like a great idea.

Brad has put signs on the walking trails inside Lynnville Park and has been working on clearing the paths. Brad gets approval to call LEED Electric to fix the lights that are out on the shop **AFTER** speaking with Brian. Honest Abe Construction has not had any contacted to fix the Recreational Building. Mr. Bruner said he tried calling the number given to him by Brad, but the number was disconnected. When asked when the last communication with them was, stated it was right before the November 18<sup>th</sup> meeting. In the communication it was stated the supplies had been ordered and would be that Friday.

**Brian Cook, Town Manager**

Not Present

**Ryan Spall/Michael May, Fire Department**

140 runs all year which is 10 runs more than last year.

2 medical runs and 1 hit gas line run this week.

Staying at the station Thursday night due to inclement weather coming in.

Bought ice melt and snow shovels to replace the broken ones from last year.

Training, paperwork, and certification for the new CPR machine have been completed and sent.

Spoke with Interlake and DNR about having IFVA training for district on April 1, 2023, which everybody is excited.

Voting for officers was held at their last meeting. Current officers were all voted in for additional term.

**Preston Byers, Town Marshal**

Not Present

**Mr. Bruner, Town Attorney**

Complaints/Violations Updates since 8/16/2022 Meeting

**433 W. Hwy 68-Lot #75 – Title request sent to BMV 10/8/2022 – Lauri to check progress on title.**

**201-203 Rabbit Ln-Lot #50-51 – 11/22/2022 Mediator meeting scheduled –** Received call couple days after mediator meeting. The agreement was to be between Plaintiff and Mr. Simpson. Provided copy of court's chronological order of the case. Mr. Bruner to contact the recorder to see what can be done about the discussion and dates set he had with Seth which is not on the court's order. Mr. Bruner will also file for default judgement and motion for a trial date.

**108 Violet Ln-Lot #38 - stated will call Treasurer to get taxes switched to Town of Lynnville or let it go to tax sale. - Bruner is going to type up an affidavit for Lauri to sign.**

**315 Cherry St – 90+ days delinquent on invoice to Town of Lynnville – Will be sending out a collection notice for unpaid invoice. Small claims court only goes to \$10,000 so the town would lose some money going that route. Decide if small claims court would be the best option to handle this issue.**

On other issues with Mr. Powell Abatement trial is set for April 3<sup>rd</sup>, 2023

**201 Old Dam Rd-Lot #42 – Annual Lease Renewal not signed and issue with Park Superintendent – Certified Letter sent 11/29/2022 to Stan Myers requesting him to attend 12/20/2022 meeting to resolve these issues – Stan Myers is not present. Certified letter receipt was not returned which means the certified letter was received. It was verified he did not contact Mr. Bruner or any Town/Park departments concerning the letter of reason he would not be present at Park Board meeting. Bruner to send letter for termination.**

**Don McVey, Park Advisor**

Nothing to add



**Brett Kruse, Park Advisor**

Request to remove the tree hanging over his driveway. Stacy makes a motion to allow Brett to remove the tree. Doris seconds the motion. Stacy in favor. Doris in favor. Rachel in favor. Motion carries.

Beaver trapping- Lauri states who ever traps the beavers must have a nuisance letter on Town Letterhead. Town Council all agreed the beavers are a nuisance and asked Lauri to type up a letter for anyone who would like to trap the beavers.

Boat dock update- The dock is separated and needs to be replaced. Lauri will pull out estimates to get updated ones. Brad to get additional estimates. Additional appropriation will be made in 2023 to purchase a new dock with a kayak launch option. Lauri stated the next step would be to get to advertise. There are many additional that can be added to the docks such as kayak launches. Rachel stated she would like the specs to include a kayak launch and section for people with disabilities.

**Lauri Stockus, Clerk-Treasurer**

Nothing to add

**Stacy Tevault, Council Member / Park Authority**

Stacy's last meeting after 8 years. Everyone gives their thanks and appreciation to Stacy for all the things that have been accomplished.

Stacy stated she will still be on the committee for County Conference.

**Doris Horn, Council Member / Park Authority**

Would like an update on the online reservations. Lauri stated IT has it to for review right now. Doris asked Lauri to talk with him to see if it is possible to have it set up by the beginning of the season. Lauri was asked if the computers or software would need to be upgraded for the online registration. Lauri answered, all the recommendations by the former IT to handle the online registration were purchased last year.

Verified the town is still on the list to but in the rest of the culverts in town that have already been approved.

Would like to be informed all AIM trainings and meetings for Council Members so they can start attending more even the ones for Clerk-Treasurers.

**Rachel Titzer, Council President / Park Authority**

Would like the assigned email address update to be done by the first of the year to have a fresh start. The new email address to be set up will travel with each position instead of personal emails. Lauri or Brooklin to talk with IT to set it up.

**Danita Grosvenor**

She wanted to let the Town Council she has taken over our territory for AFLAC. There has not been a strong servicing representative for this area in a long time. The Town of Lynnville has some people who are in a group policy for AFLAC. She would like to meet with those and anybody else interested in joining the group policy. She has found with some of the other group policies, they have not been serviced so there are monies sitting for years for wellness claims they have not received. She would like to squeeze in a time to meet with the employees and council on 12/29/2022 to discuss any claims and to reenroll, if possible. Doris said she would be out of town and there were other employees who will be on vacation or out of town that week. Danita would try to work out setting something up the first week of the year instead.

**Tony Kissel**

Introducing himself and company. He is the owner of High Standard Electric. He is getting ready to start the lighting and electric upgrade on the Community Center. He wanted to know if anybody had any questions, comments, etc. Nobody had any questions and commented they were excited to see the upgrades. Rachel stated SocketShield got in contact with Tony concerning putting the product on all the outlets in the main room at the Community Center. Rachel explained SockeShield is a local company that makes a shield to protect and make the outlets childproof. All Council members agreed this is a great and beneficial idea for the Community Center. Doris stated she thinks this is wonderful because when people are in the Community Center people's priority aren't watching their kids and they could get hurt messing with the outlets. Stacy commented they are happy this was a possibility for the Community Center, and it makes it even better they are local from Lynnville who have patent and make this product. Also, the product is a very good, useful, and easy to maneuver safety product.

**Next Meeting: January 3, 2023, 6:00pm @ Town Hall**

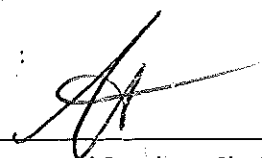
Rachel entertains a motion to adjourn the meeting. Stacy makes the motion to adjourn the Park Board meeting. Doris seconds the motion. Stacy in favor. Doris in favor Rachel in favor. Meeting is adjourned at 6:55pm.

**Lynnville Town Council:**

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**Stacy Tevault, Council Member / Park Authority**

  
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**Doris Horn, Council Member / Park Authority**

  
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**Rachel Titzer, Council President / Park Authority**

Attest:   
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**Lauri Stockus, Clerk-Treasurer**